

join our team

Job Description and Person Specification

Job title	Music Tutor
Work status	30 weeks per year (term time only)
Location	Lewisham Youth Concert Band is based at Prendergast Vale School, Lewisham, SE13 7BN
Contract type	Permanent – Employed PAYE
Salary and benefits	<p>Individual and small-group tuition starts from £33.81 (inc. holiday pay) per hour depending on qualifications.</p> <p>Whole class and ensemble tuition starts from £35.52 (inc. holiday pay) per hour depending on qualifications.</p> <p>One-off projects and performances is £37.85 (inc. holiday pay) per hour.</p> <p>Curriculum teaching is £41.64 (inc. holiday pay) per hour.</p> <p><i>Please note that pay is reviewed every September.</i></p> <p>Access to an APTIS Aviva workplace pension with employer contributions of 8.5%</p>
Reports to	Lewisham Music management team

Organisational context

Who are we?

Lewisham Music is an award-winning youth charity and a Principal Partner in South East London Music Hub. Working alongside local and national partners, we deliver and support a diverse range of musical opportunities in schools and communities across Lewisham.

Our vision and mission

We want every child and young person in Lewisham to experience the power of music through accessible, inclusive programmes that inspire creativity and confidence. We believe music can unlock potential and build happier, healthier communities.

Our values

Young people-centered

We prioritise the needs, abilities, and interests of young people, empowering them to actively shape their own musical journey.

Community-driven

We actively listen to the voices of young people, parents, carers, and communities, ensuring their input shapes the future of our programmes and the charity's direction.

High-quality delivery

We deliver high-quality, authentic learning experiences led by professional musicians and educators, ensuring every interaction is enriching and impactful.

Inclusive and equitable access

We are committed to breaking down barriers to participation, making music education accessible and equitable for all young people, regardless of background or circumstance.

Celebrating diversity

We honour and embrace the rich diversity of our community, respecting the identities, cultures, and unique perspectives of the young people we serve.

Commitment to growth

We are dedicated to ongoing learning and professional development, continuously evolving our offer to remain innovative and relevant.

Sustainability

We strive to ensure that our programmes are financially sustainable and deliver long-term impact. Additionally, we are dedicated to minimising the environmental footprint of our work.

Our ever-expanding offer includes:

- **Whole Class Ensemble Tuition (WCET)** offering primary school classes the opportunity to learn an instrument for free
- **Individual and small group instrumental and vocal/singing lessons**
- **Ensembles, choirs, bands**

- **Music theory/musicianship classes**
- **Instrument hire** so young people can try an instrument without having to purchase one
- **Music production** classes and use of a range of **music technology**, including Assistive Music Technology
- **Rap and lyricism** and **song writing**
- Access to musical resources including **e-learning** and music production software
- **Creative holiday programmes**
- **Live events** and **concerts**
- **Professional musical experiences** with partner organisations
- **Socially focused programmes** targeted at disadvantaged young people, e.g., Looked After Children
- **Music-industry focussed** programmes and workshops for young people interested in a career in music, music education or the creative industries
- Support for music professionals through training, Continuing Professional Development, professional advice, and networks.

These activities cover a broad range of instruments and styles; everything from classical violin and concert bands to folk and jazz groups, rap collectives, pop choirs, Samba groups, rock bands and much more.

In June 2019 we moved into new premises at [The Fellowship Inn](#), Bellingham, a new cultural centre which includes a cinema and live music, theatre, and comedy venue. Our new base has given us a fantastic opportunity to expand our offer and the communities we engage with, creating a vibrant hub for music-making in Bellingham and beyond.

As well as being an education-focused organisation, we believe strongly in the social and personal impact that music can have, and are passionate about making music education diverse, accessible, and inclusive. Read more about 'Our story' [here](#).

Our network of [Hub partner organisations](#) includes local arts organisations such as Midi Music Company, The Albany and Goldsmiths University; referral and community partners like Phoenix Community Housing, Lewisham Virtual School and Youth First; and regional and national organisations such as Sound Connections, Music Mark and London Symphony Orchestra.

This is an exciting time to join Lewisham Music. Despite a challenging funding landscape, we have managed to attract significant investment for new programmes from national funders, trusts and foundations, and [our reach and impact](#) has grown significantly. Last year we:

- Worked with over 6700 children and young people on a weekly basis.
- Worked with 76 schools (89% of schools in the borough).
- Delivered 188 programmes of regular music-making across 49 schools, totalling over 375 hours per week.
- Supported 45 schools to develop their singing.
- Supported 54 schools with professional advice, support and training.
- Delivered 34 community music groups, bands, orchestras and choirs for children and young people.
- Provided 700 young people with additional subsidises to support their learning progression.
- Delivered over 600 hours of free music workshops.

- Delivered over 1200 free individual music lessons to low-income families.
- Co-created 300+ hours of targeted support for care experienced children and unaccompanied asylum-seeking children.
- Loaned over 3000 instruments to children and young people.
- Worked with all of Lewisham's special schools.
- Delivered 300 hours of tuition in Lewisham special schools, including over 100 hours of 'Open Orchestra' sessions with Greenvale school.
- In partnership with Live Music Now worked with 106 special school pupils and 45 special school staff.
- Delivered 25 performances involving around 2800 children and young people.
- Worked with 21 local partner organisations (including Midi Music, Heart n Soul, and Goldsmiths University); 19 regional and national organisations (including London Philharmonic Orchestra, Royal Albert Hall and Tomorrow's Warriors) and 14 referral and community partners (including Youth First and Lewisham Local).
- Worked with 54 partner organisations.
- Delivered or supported 177 hours of Continuing Professional Development.
- Supported 41 teachers through CPD, training, networking events and advice sessions.
- Employed, trained and supported a music education workforce of 54 Music Tutors.
- Delivered over 75 hours of creative industry skills training for local young people.
- Employed 66 people.
- Brought in over £1.1 million in funding and income into the local economy.

- Delivered 2 major programmes to support 18-30 year olds into the creative industries.
- Over 200 hours of paid work for 4 young creatives.
- Won the 'Try Something New' Award at London Youth Awards.



Job overview and objectives

Lewisham Youth Concert Band is Lewisham Music's most advanced wind band for brass, woodwind and percussion players of grade 3+ level. The group rehearses every Friday during term time, playing everything from film scores to classical music to anime theme songs...and everything in between. Lewisham Youth Concert Band is a great experience for a young musician wanting to take their playing to the next level, all under the expert guidance of conductor, Layla Allen.

The Lewisham Youth Concert Band Assistant Tutor supports the delivery of weekly rehearsals for young musicians aged 10–18. The role involves helping to create a welcoming, organised, and musically engaging environment, providing musical and pastoral support, and assisting with set-up and pack-down. This is a practical, hands-on role ideal for a confident brass or orchestral percussion instrumentalist who enjoys working with young people.

Role Specifications

- Confident player of brass or orchestral percussion.
- Able to support young musicians musically and pastorally.
- Willing to join in during rehearsals when needed (e.g., playing the tune, bass line, or supporting lower parts).
- Comfortable setting up equipment, including drum kit and orchestral percussion.
- Warm, supportive and attentive to the needs of young people.
- Opportunity to conduct the band if interested and at the discretion of the Lead Tutor.
- Punctual and reliable.



Key responsibilities and duties

Before the session

- Assist with setting up the rehearsal space, including:
 - Chairs, music stands, and music folders
 - Drum kit, timpani and any other percussion needed
- Greet young people as they arrive and help create a friendly atmosphere.
- Check in with the Lead Tutor for session updates and rehearsal plans.

During rehearsal

- Take the register if requested (usually done by the Lead Tutor).
- Provide musical support, particularly to the brass or percussion players.
- Play during the rehearsal as needed (e.g., bass lines, trumpet 3).
- Circulate to check in with sections and offer guidance.
- Conduct if/when required by the Lead Tutor.

Break time

- Pack away any percussion not needed for the second half.
- Offer support to any young person who may need encouragement or reassurance.

- Catch up with the Lead Tutor and chat with young people informally.
- Personal phones should only be used for session-related tasks or emergencies.

End of session / pack down

- Support young people in packing away:
 - Chairs, stands, and music folders
 - All percussion equipment
- Ensure items are returned to cupboards with the help of designated young people.
- Assist with signing out young people at the gate (usually the Lead Tutor's responsibility).
- Brief end-of-session chat with the Lead Tutor to share reflections and plan ahead.

Other key duties and responsibilities

- Inspiring young people with a love of learning and making music.
- To teach a range of progressive music skills enabling a young person to learn, in an enjoyable way, to play an instrument, to sing, rap or use music technology.
- To deliver high-quality music tuition to a broad range of pupils across a range of settings:
 - fostering a supportive and inclusive learning environment for all pupils
 - using musical repertoire/material that represents different styles and cultures
 - exploring and utilising a range of teaching and learning strategies
 - planning lessons and learning programmes

- monitoring, assessing, and reporting musical, personal and social progress
- involving young people in planning how they want to learn and make music
- developing resources and adapting practice to suit the needs and interest of all learners
- creating positive and inspiring relationships with pupils
- providing pupil data as required
- signposting and monitoring uptake of progression opportunities.
- To lead and direct musical ensembles/groups as required, preparing suitable material, and supporting performance or recording opportunities.
- To work as part of a team and foster positive relationships with all school-based staff, other Lewisham Music tutors, Lewisham Music management and partner organisations.
- Communicate with other professionals about pupils' learning needs, to identify and remove barriers to progress and welfare (for example, talking to a school SENCO).
- To regularly reflect on and develop your own professional practice; to undertake a range of Continuing Professional Development, training, and networking opportunities. This will include being observed by colleagues regularly.
- To keep registers and undertake other administrative tasks necessary to the smooth running of activities, including providing pupil data records; to write reports and support overall organisational evaluation when needed.
- To observe all Lewisham Music policies including Health and Safety and Safeguarding; to promote and safeguard the welfare of children and young people, with a mandatory responsibility to report any identified concerns to the relevant professional.

- Support the strategic aims of Lewisham Music, advocate for the power of music education and the work of Lewisham Music, and support ongoing pupil recruitment and school and community engagement.
- Support Lewisham Music's objectives with regards to equal opportunities, cultural diversity, inclusion, and social justice.



Person specification

Experience and knowledge

Essential

- Experience of teaching, creating, and performing music and/or facilitating music education
- Understanding of the benefits of different ways of learning music
- Understanding of the barriers that young people may face to making music
- Understanding of how learning music supports personal and social development
- Understanding of what motivates young people to learn
- Experience of rising to a challenge, and knowledge of when and how to seek support
- An interest to deliver a child-centred learning experience which values and responds to the needs and interests of individuals, within and beyond your musical specialism.

Desirable

- Experience of helping others to develop musically, personally, or socially

- Experience of teaching or facilitating learning/development in a range of settings, which may include school, youth, or community settings
- Knowledge of how to differentiate teaching to the interests, needs, and learning styles of a wide range of children and young people.
- Experience of developing and adapting resources to respond to learners' interest and needs
- Awareness and appreciation of the educational value of a diverse range of musical genres and practices.

Skills and personal characteristics

Essential

- A high level of proficiency in brass or orchestra percussion playing and teaching
- Ability to assist in delivery of high-quality learning experiences to engage and progress a wide range of pupils, musically, personally, and socially
- Ability to support a safe learning environment, and to communicate effectively to build positive relationships with a range of pupils and colleagues
- Ability to relate and listen to a range of young people to plan activities that respond to their interests and needs
- Strategies for managing learning in groups; creating learning that offers a level of challenge and independence appropriate to age, ability, capacity, and context.

Desirable

- An ability to reflect on, refine and develop teaching practice

- An ability to work flexibly, responsively, and calmly under pressure
- An understanding of how music can benefit the whole child/community
- Ability to encourage independent learning across a variety of genres.





**We look
forward to
hearing from
you soon**